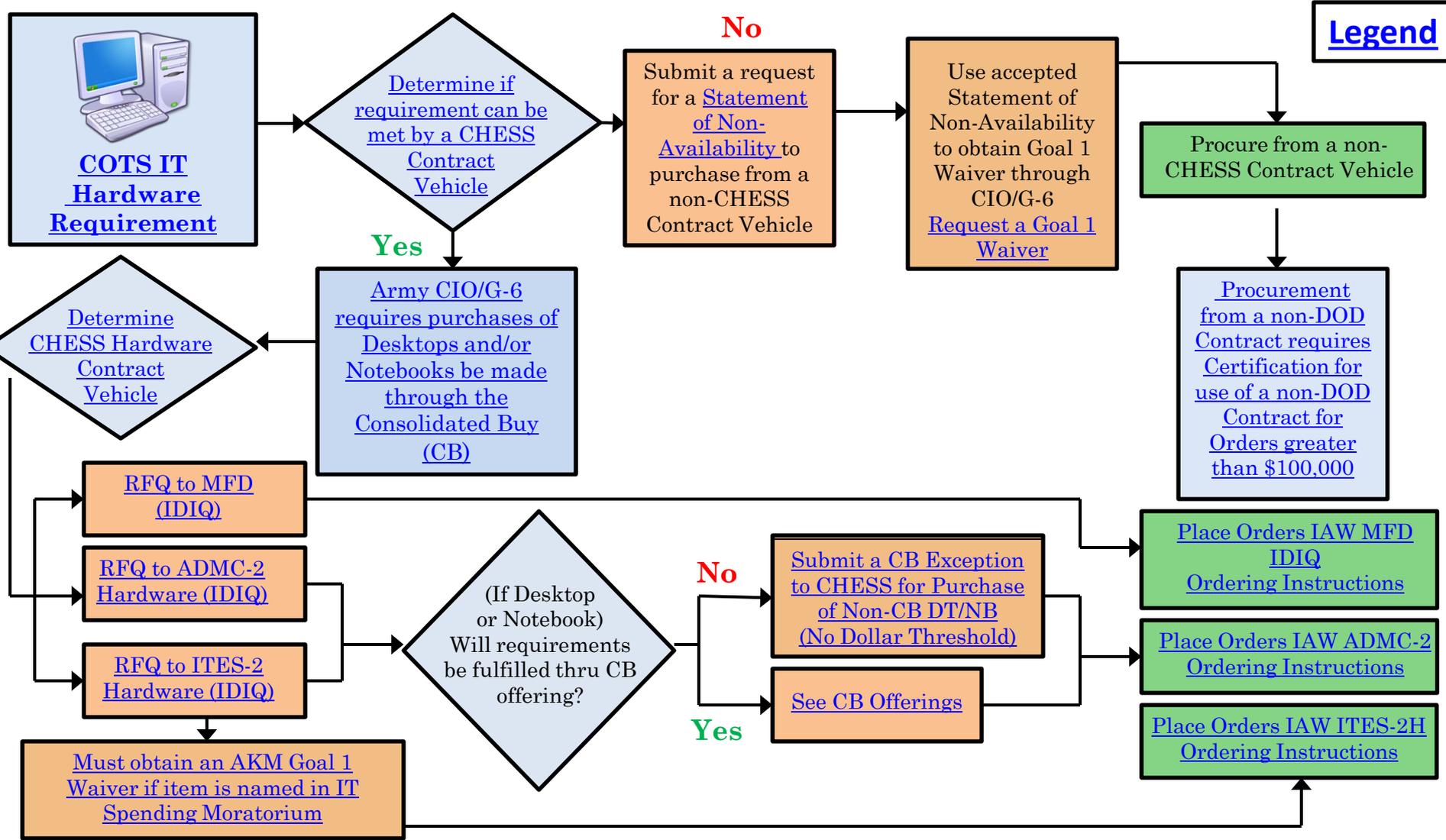


# CHESSE Hardware Flow Chart



A CHESSE Statement of Non-Availability and a CB Exception are required if purchasing Desktops/Notebooks from a non-CHESSE contract vehicle.

# Legend

	Blue - Planning Action/Business Process rule
	Red - CHES/CIO G6 - Related Action
	Green - Purchasing Action
	Home Icon – Return to Flow Chart



# COTS IT Hardware Requirement

- **AFARS 5139.101 (S-90) (a)**
  - Mandates the use of CHESS and DoD/ESI for Hardware requirements
  - The Army's Computer Hardware, Enterprise Software Solutions (CHESS) program, under PEO EIS, is the mandatory source for commercial IT purchases. CHESS contracts provide IT products and services that comply with NETCOM, Army and DoD policy and standards. **Purchasers of commercial hardware and software must satisfy their IT requirements by utilizing CHESS contracts (<https://chess.army.mil>) and DoD Enterprise Software Initiative (DoD ESI) ([www.esi.mil](http://www.esi.mil)) agreements first, regardless of dollar value.** \*Any purchase made outside of CHESS contracts requires a waiver.
  
- **[Datacenter/Server-related hardware affected by the IT Spending Moratorium](#)**
  - \* A CHESS Statement of Non-Availability must be requested before submitting for an AKM Goal 1 Waiver from CIO/G6 to purchase outside of CHESS . An Approved Statement of Non-Availability does not constitute approval to purchase or deviate from any Army regulation or policy.



# Can the Requirement be met by a CHES vehicle?

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Determine whether your requirement can be met by a CHES vehicle by referring to the hardware contract scopes:

- **ADMC-2**
  - **Scope:** The scope of the Army Desktop and Mobile Computing-2 contract includes commodity purchases of **commercial off-the-shelf desktops, notebooks, ruggedized and semi-ruggedized devices, personal digital assistants, printers, scanners, power supplies, displays, video teleconferencing equipment (VTC), digital cameras, displays, transit cases and related accessories and upgrades.** Limited services include: installation, asset tagging, imaging, site survey, system configuration. Ordering is open to, Army, DoD and other Federal Agencies.
- **ITES-2H**
  - **Scope:** The scope of the Information Technology Enterprise Solutions-2 Hardware contract includes IT hardware solutions of commercial off-the-shelf **RISC/EPIC servers, Windows based servers, workstations, thin clients, desktop and notebooks (as part of a total solution), storage systems, networking equipment, network printers, cables, connectors, cabinets, video teleconferencing equipment (VTC), power supplies and related ancillaries.** Services include: system configuration and integration, physical site analysis, installation and relocation, high availability configuration and legacy equipment warranty/maintenance. Ordering is open to Army only.
- **Multi-Function Device ID/IQ**
  - **Scope:** The scope of Multifunctional Device (MFD) contract includes **purchase of MFD equipment, accessories, maintenance plans and associated consumable supplies; leasing of MFD equipment, accessories, maintenance plans and consumable supplies, to include Operating Lease and Lease-to-Own arrangements; Cost-per-Copy arrangements that include equipment, accessories, maintenance and supplies; all labor, transportation, parts, equipment and all required supplies (except paper, staples and binding tape), necessary for operation of digital MFDs.** This contract includes installation, de-installation (during turn-in inspection/removing equipment), maintenance, repair and/or replacement, hard drive removal, training and diagnostic service calls to tenant units at CONUS Army installations and Army CONUS sites. Ordering is open to CONUS Army customers or other DOD customers located on Army installations and are **mandatory use for any equipment connecting to an Army network.** CONUS does not include Alaska and Hawaii and are therefore not required to use this vehicle; however, may do so to fulfill MFD requirements as long as local network IA and security requirements are met.
- **More detailed product scope descriptions can be found in contract verbiage.**



# Consolidated Buy Desktops & Notebooks

- Memo requiring Army to purchase desktops and notebooks through the CHES Consolidated Buy:



- For purchases of desktops and notebooks outside of the Consolidated Buy product offering or CHES contracts, a CB Exception letter and Statement of Non-Availability will be required before the issuance of a Goal 1 Waiver. See [here](#) for detailed instructions.
  - **Note!**: CB Exception letters are ONLY required for Desktops or Notebooks.
- Submit CB Exception Memos to the [CHES Helpdesk](#)



# Solicit CHES Vendors using RFQ Tool

- Submit a Request for Quote to ADMC-2, ITES-2H, or MFD IDIQ vendors using the CHES RFQ tool found [here](#). (Must be registered and logged in)
  
- Average turnaround times for requests submitted through the RFQ tool are as follows
  - Acknowledgement Expected Date: 2 Days
  - Response Expected Date: 3 Days
  - Due Date: 10 Days
  
- For detailed instructions on how to utilize the RFQ tool, refer to the CHES tutorials found [here](#).



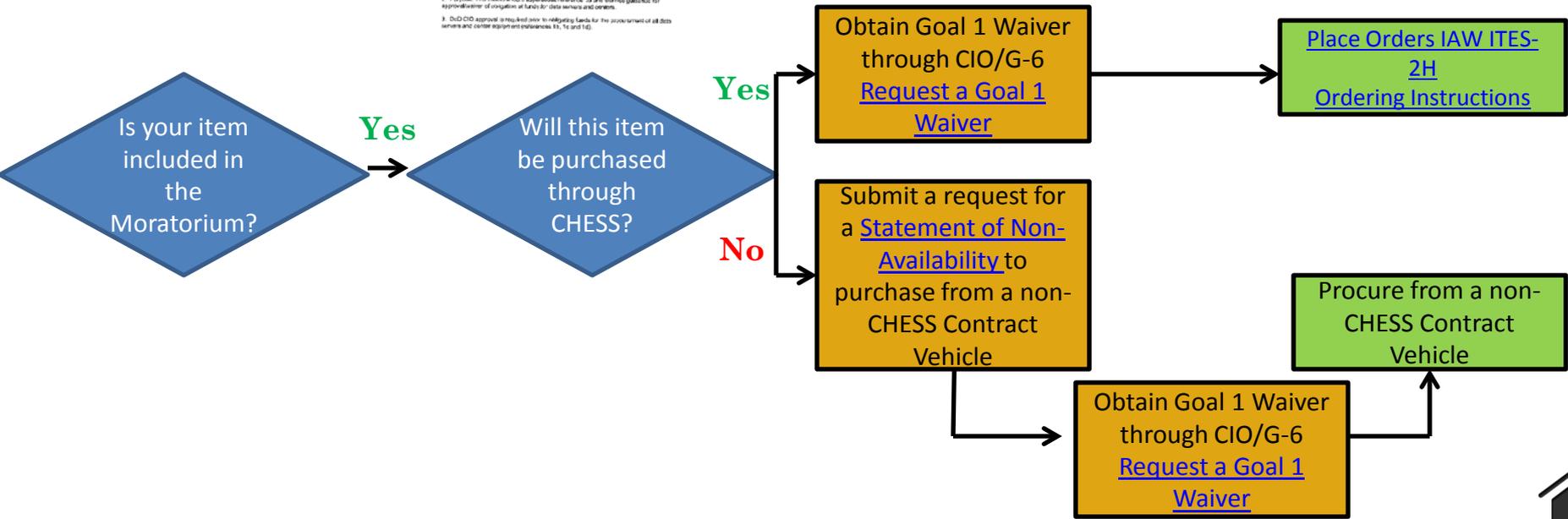
# Consolidated Buy Product Offerings

- **All desktop and/or notebook computers must be purchased through CHES** in accordance with AR 25-1, Army Knowledge Management and Information Technology. Two CB periods are planned yearly (Jan/Mar and Jun/Sep)
- **Monitors and printers are offered on the CB as a convenience.** The purchase of monitors and/or printers offered on the CB is NOT mandatory. The ADMC-2 vendors have many other monitor and printer products on their catalogs. Additional monitors or printers can be found on the vendor catalogs or on the CHES website.
- Product and price information for the current Consolidated Buy period is updated and posted [here](#).



# Moratorium on IT Spending

- The following memo establishes the requirement to obtain a Goal 1 Waiver for data center-related hardware. The items named in the following guidance require a Goal 1 Waiver before purchasing, whether through CHESS or an outside source.



# Non-DoD Contract Purchases

- **DFARS 217.7802**

- **Policy.**

- (a) A DoD acquisition official may place an order, make a purchase, or otherwise acquire supplies or services for DoD in excess of the simplified acquisition threshold through a non-DoD agency in any fiscal year only if the head of the non-DoD agency has certified that the non-DoD agency will comply with defense procurement requirements for the fiscal year to include applicable DoD financial management regulations.
      - (1) This limitation shall not apply to the acquisition of supplies and services during any fiscal year for which there is in effect a written determination of the Under Secretary of Defense for Acquisition, Technology, and Logistics, that it is necessary in the interest of DoD to acquire supplies and services through the non-DoD agency during the fiscal year. A written determination with respect to a non-DoD agency shall apply to any category of acquisitions through the non-DoD agency that is specified in the determination.
      - (2) Non-DoD agency certifications and additional information are available at [http://www.acq.osd.mil/dpap/cpic/cp/interagency\\_acquisition.html](http://www.acq.osd.mil/dpap/cpic/cp/interagency_acquisition.html).
      - (3) The limitation in paragraph (a) of this section does not apply to contracts entered into by a non-DoD agency that is an element of the intelligence community for the performance of a joint program conducted to meet the needs of DoD and the non-DoD agency



# ADMC-2 Ordering Instructions

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- [ADMC-2 Ordering Guide](#) (CAC authentication required)
- Detailed instructions on how to create a delivery order to award on the ADMC-2 contract can be found [here](#) and on pages 16 – 18 of the ordering guide.
- Details of creating an External (SF 1449) Award can be found [here](#).
- [ADMC-2 Contract Page](#)



# ITES-2H Ordering Instructions

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- [ITES-2H Ordering Guide](#) (CAC authentication required)
- Detailed instructions on how to create a delivery order to award on the ITES-2H contract can be found on pages 21 – 25 of the ordering guide.
- Details of creating an External (SF 1449) Award can be found [here](#).
- [ITES-2H Contract Page](#)



# MFD IDIQ Ordering Instructions

- [MFD IDIQ Ordering Guide](#) (CAC authentication required)
- Detailed instructions on how to create a delivery order to award on the MFD IDIQ can be found on pages 33-37 of the ordering guide.
- Details of creating an External (SF 1449) Award can be found [here](#).
- [MFD IDIQ Contract Page](#)

